

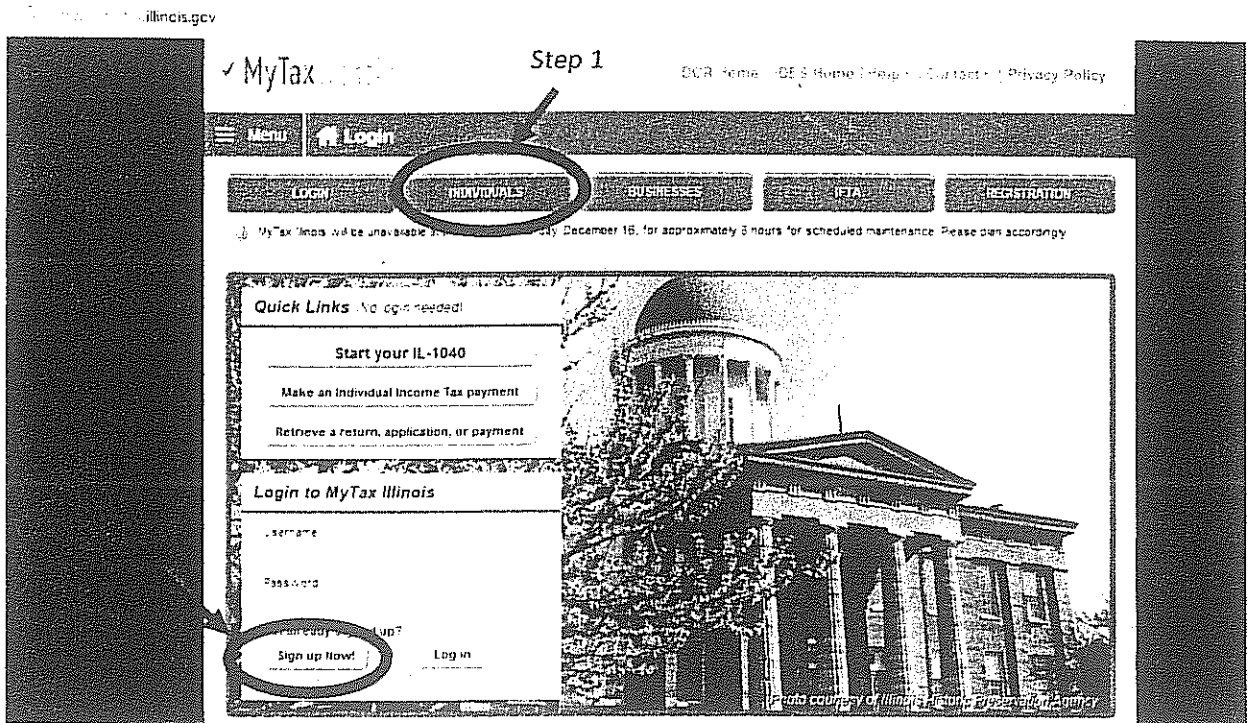
MyTax Illinois Account Setup

To receive Illinois income tax credit for donating scholarship money you must have a MyTax Illinois account. *The process can take up to 2 weeks. Start now so you can be ready to apply for tax credit on January 2nd.* If you need support call 800-732-8866 or email Rev.MyTaxHelp@Illinois.gov

You will need your social security and Illinois driver's license numbers

Step 1 Request a "Letter ID" to be mailed to you.

- Navigate mytax.illinois.gov
- Click **Individuals** button
- Click **Request a Letter ID** link; complete form; Letter ID will be mailed to address on your last IL tax return.



Step 2 Register For your MyTax Account

- Navigate to mytax.illinois.gov, Click **Sign Up Now!** button.
- Select **SSN** radio button, Enter Social Security number in SSN box, press **Tab** button
- Complete form; an email will be sent to you

Step 3 Confirm account

- Open email from MyTax Illinois
- Click on link
- Logon to account

You will now be able to apply for your tax credit starting January 2, 2018.

If you need support call 800-732-8866 or email Rev.MyTaxHelp@Illinois.gov